



City of Red Oak

Minutes - Final City Council Regular Meeting

Monday, September 11, 2017

7:00 PM

Red Oak Municipal Center
200 Lakeview Parkway

A Regular Meeting of the Red Oak City Council was held on Monday, September 11, 2017, at 7:00 p.m., in the Council Chambers of the Red Oak Municipal Center, 200 Lakeview Parkway, Red Oak, Texas, with the following members present, to wit:

City Council (6):

Mayor Alan Hugley
Councilmember William Drake
Councilmember Tim Lightfoot
Councilmember Scott Lindsey
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

CALL TO ORDER: Mayor Hugley called the meeting to order at 7:02 p.m., declared a quorum and announced that notices were legally posted pursuant to the Open Meetings Act.

INVOCATION AND PLEDGE OF ALLEGIANCE: Councilmember Wilson gave the Invocation and led the Pledge of Allegiance.

PRESENTATIONS:

- Recognition – Budget Director, Miykael Reeve

Mayor Hugley recognized Miykael Reeve, the Finance and Budget Director for nine years. He acknowledged all the things that Reeve has done for the City of Red Oak over the years including receiving the audit award and the budget award. He thanked Reeve for her service. Mayor Hugley then read a letter from the Government Finance Officers Association (GFOA) which announced that the City of Red Oak was awarded the Distinguished Budget Presentation Award again for last year, for a total of five years.

- Introduction – Finance Director, Ginger Richardson

City Manager Fuller spoke and introduced the new Finance Director, Ginger Richardson, to Council and the public. He stated that Richardson comes to us from the City of Corsicana where she served for eight years as both the Finance Director and the City Secretary, and prior to that, from 2001 to 2009, as the Assistant Finance Director for the City of Waxahachie. She has a Bachelor's Degree from Dallas Baptist University. She is a Certified Government Finance Officer as well as a Certified Public Accountant.

CONSENT AGENDA:

1. Consider approving the following Minutes:
 - August 29, 2017 – Budget Workshop
 - August 29, 2017 – Called City Council MeetingApproved on the Consent Agenda

2. Consider approving the change of the Regular City Council Meeting from Monday, October 9, 2017, to Tuesday, October 10, 2017, due to the Columbus Day holiday.
Approved on the Consent Agenda
3. Consider approval of Ordinance No. 17-035 amending Ordinance No. 16-026, amending Fiscal Year 2016-2017 Official Budget; appropriating funds to increase revenue from Building Permits and Franchise Taxes within the General Fund 115 as per attached Exhibit A; appropriating funds to increase expenditures in the General Fund 115, as per attached Exhibit A; appropriating funds to increase revenue from Transfers In within the Capital Projects Fund – Streets, Fund 165, as per attached Exhibit A; appropriating funds to increase expenditures in the Capital Projects Fund – Streets, Fund 165, as per attached Exhibit A; providing that expenditures for said Fiscal Year be made in accordance with said amended budget; providing a severability clause; and providing an effective date.
Approved
Enactment No: ORD 17-035
4. Consider adoption of Resolution No. 17-051R approving the terms and conditions of the Interlocal Cooperation agreement by, between, and among Ellis County Emergency Service District #4 and the Red Oak Fire Department for emergency response to fire calls within a certain area in the county and contiguous to the City of Red Oak; which agreement is attached hereto and incorporated herein as Exhibit A; authorizing the City Manager to sign said agreement; and providing an effective date.
Adopted
Enactment No: RES 17-051R
5. Consider adoption of Resolution No. 17-052R approving a contract with Library Systems & Services, LLC, for library management and operation services for Fiscal Year 2017-2018; authorizing the City Manager to execute the contract; and providing an effective date.
Adopted
Enactment No: RES 17-052R
6. Consider adoption of Resolution No. 17-053R approving an agreement between the Red Oak Industrial Development Corporation (ROIDC) and the City of Red Oak for Administrative and Program Support Services for Fiscal Year 2017-2018.
Adopted
Enactment No: RES 17-053R
7. Consider adoption of Resolution No. 17-054R approving an agreement between the Red Oak Economic Development Corporation (ROEDC) and the City of Red Oak for Administrative and Program Support Services for Fiscal Year 2017-2018.
Adopted
Enactment No: RES 17-054R
8. Consider approval of Ordinance No. 17-036 providing for the appointment of Scott Kurth as Municipal Court Judge, providing a severability clause, and providing for an effective date.
Approved
Enactment No: ORD 17-036
9. Consider adoption of Resolution No. 17-055R approving a Professional Services Agreement for the Municipal Court Judge, Scott Kurth, authorizing the Mayor to execute the agreement; providing a repealing clause; and providing for an effective date.
Adopted
Enactment No: RES 17-055R
10. Consider approval of Ordinance No. 17-037 providing for the appointment of Kathy Austin as Alternate Municipal Court Judge; providing a severability clause; and providing for an effective date.
Approved

Enactment No: ORD 17-037

11. Consider adoption of Resolution No. 17-056R approving a Professional Services Agreement for the Alternate Municipal Court Judge, Kathy Austin; authorizing the Mayor to execute the agreement; providing a repealing clause; and providing for an effective date.

Adopted

Enactment No: RES 17-056R

12. Consider adoption of Resolution No. 17-057R providing for the appointment of Dana D. Huffman as Municipal Court Prosecutor; authorizing the Mayor to execute a Professional Services Agreement with the Prosecutor; providing a repealing date; and providing an effective date.

Adopted

Enactment No: RES 17-057R

13. Consider approving the absence of Councilmember Lindsey from the August 14, 2017, Regular Meeting of the Red Oak City Council.

Approved on the Consent Agenda

Mayor Hugley read the Consent Agenda. Councilmember Drake made the motion, seconded by Councilmember Lightfoot, to approve the Consent Agenda as published. The motion carried unanimously.

Ayes (5): Councilmember William Drake
Councilmember Tim Lightfoot
Councilmember Scott Lindsey
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

CITIZENS COMMENTS:

No one from the public spoke.

COUNCIL BUSINESS – REGULAR SESSION:

14. Conduct a Public Hearing to receive public comment regarding the proposed 2017-2018 ad valorem tax rate of \$0.649/\$100 of assessed valuation.

Mayor Hugley briefly explained Agenda Item Nos. 14 and 15 and asked Budget Director Reeve to explain the considered tax rate.

Mayor Hugley opened the Public Hearing at 7:15 p.m. No one spoke.

Councilmember Wilson made the motion, seconded by Councilmember Lightfoot, to close the Public Hearing at 7:16 p.m. The motion carried unanimously.

Ayes (5): Councilmember William Drake
Councilmember Tim Lightfoot
Councilmember Scott Lindsey
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

15. Conduct a Public Hearing on the Fiscal Year 2017-2018 Annual Operation Budget and discuss and consider an Ordinance No. 17-038 approving the adoption of the Fiscal Year 2017-2018 Annual Operating Budget.

Budget Director Reeve spoke stating that there haven't been any changes since the last Budget Workshop. We've implemented everything that we've discussed. Staff recommends approval. Once approved, Reeve will make any suggested changes from the last budget award, with regard to presentation only, and submit it to GFOA for the award.

For clarification, City Manager Fuller stated that tonight, Council will approve the Budget and then come back again and ratify it next week after the tax rate is actually adopted.

Mayor Hugley opened the Public Hearing at 7:19 p.m. No one spoke.

Councilmember Lightfoot made the motion, seconded by Councilmember Drake, to close the Public Hearing at 7:20 p.m. The motion carried unanimously.

Ayes (5): Councilmember William Drake
Councilmember Tim Lightfoot
Councilmember Scott Lindsey
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

Councilmember Wilson made the motion, seconded by Councilmember Lightfoot, to approve Ordinance No. 17-038. The motion carried unanimously.

Ayes (5): Councilmember William Drake
Councilmember Tim Lightfoot
Councilmember Scott Lindsey
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

Approved
Enactment No: ORD 17-038

- 16. Consider approval of Ordinance No. 17-039 authorizing the issuance of "City of Red Oak, Texas, Tax Note, Series 2017" in the approximate amount of \$785,000 for water and sewer improvements; specifying the terms and features of such certificates; providing for the payment of such certificates by the levy of an ad valorem tax and a limited pledge of the net revenues from the City's combined Waterworks and Sewer System; and resolving other matters incident and relating thereto.**

City Manager Fuller gave a detailed explanation of this agenda item.

Councilmember Drake made the motion, seconded by Councilmember Lindsey, to approve Ordinance No. 17-039 as read. The motion carried unanimously.

Ayes (5): Councilmember William Drake
Councilmember Tim Lightfoot
Councilmember Scott Lindsey
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

Approved
Enactment No: ORD 17-039

- 17. Consider adoption of Resolution No. 17-058R awarding the bid and authorizing a contract with G-Rod Construction, LLC, for the Burney Lane Paving Project; authorizing the City Manager to execute the contract attached as Exhibit A on behalf of the City; and providing an effective date.**

City Manager Fuller gave a detailed explanation of this agenda item. Community Development Director Silva-Reyes also spoke regarding the reference checks on G-Rod Construction, LLC, and the project itself.

Councilmember Wilson made the motion, seconded by Councilmember Drake, to adopt Resolution No. 17-058R as read. The motion carried unanimously.

Ayes (5): Councilmember William Drake
Councilmember Tim Lightfoot
Councilmember Scott Lindsey
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

Adopted
Enactment No: RES 17-058R

18. Consider adoption of Resolution No. 17-059R approving Candidate Nominations for Ellis Appraisal District for the years 2018-2019.

Mayor Hugley gave a brief explanation of this agenda item.

Councilmember Lindsey made the motion, seconded by Councilmember Lightfoot, to adopt Resolution No. 17-059R as read. The motion carried unanimously.

Ayes (5): Councilmember William Drake
Councilmember Tim Lightfoot
Councilmember Scott Lindsey
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

Adopted
Enactment No: RES 17-059R

19. Conduct a Public Hearing and consider approval of Ordinance No. 17-040 approving a zoning change from Commercial-1 (C-1) to Planned Development 83 (PD-83) to allow for a commercial business with development regulations for approximately 0.98 acres, Robert Bell Survey, A-60, City of Red Oak, Ellis County, Texas, located south of Red Oak Rd. and west of SH 342, requested by US Realty Holdings, Ltd.

City Manager Fuller gave a detailed explanation of this agenda item.

Mayor Hugley opened the Public Hearing at 7:39 p.m. No one spoke in favor or against.

Councilmember Lightfoot made the motion, seconded by Councilmember Drake, to close the concurrent Public Hearings for Agenda Item Nos. 19 and 20 at 7:40 p.m. The motion carried unanimously.

Ayes (5): Councilmember William Drake
Councilmember Tim Lightfoot
Councilmember Scott Lindsey
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

Mayor Hugley spoke regarding these agenda items, giving a detailed history of the project. Council discussed the agenda items.

Shawn Bhagat of US Realty Holdings, Ltd., spoke and thanked City Manager Fuller and Council for their time and service to the community. He also recognized each member of

staff who has worked with them for the last couple of years, especially for the last three months.

Councilmember Lindsey made the motion, seconded by Councilmember Wilson, to approve Ordinance No. 17-040 with the revised site plan. The motion carried unanimously.

Ayes (5): Councilmember William Drake
Councilmember Tim Lightfoot
Councilmember Scott Lindsey
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

Approved

Enactment No: ORD 17-040

20. Conduct a Public Hearing and consider approval of Resolution No. 17-060R granting a one hundred fifty (150) foot variance from the three hundred (300) foot minimum separation distance requirement from school property for the sale of beer and wine for off-premises consumption, for the property generally located to the west of South Central Boulevard (S.H. 342) and to the south of the Main Street Connector, in the City of Red Oak, Texas, as authorized by Section 4.06.005(h) of the Code of Ordinances of the City of Red Oak; and providing an effective date.

Councilmember Lightfoot made the motion, seconded by Councilmember Wilson, to adopt Resolution No. 17-060R as read. The motion carried unanimously.

Ayes (5): Councilmember William Drake
Councilmember Tim Lightfoot
Councilmember Scott Lindsey
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

Adopted

Enactment No: RES 17-060R

21. Conduct a Public Hearing and consider approval of Ordinance No. 17-041 approving a zoning change from Planned Development 62, Revised 4 (PD-62R4) to Planned Development 62 revised 5 (PD-62R5) to amend the Development Plan to allow for senior living development and building regulations for approximately 16.28 acres, part of a called 72.14-acre tract, W.H. Shelton Survey, A-996, City of Red Oak, Ellis County, Texas, requested by Red Oak Landco, LLC.

City Manager Fuller gave a detailed explanation of this agenda item.

Mayor Hugley opened the Public Hearing at 7:47 p.m.

David Ferrette, Development Project Manager and Architect, 7324 Brecourt Manor Way, Austin, Texas, spoke and stated that he was available for any questions. He confirmed what City Manager Fuller explained with regard to the project.

Frances Binford, 306 Fox Hollow Drive, Red Oak, Texas, spoke and asked where the property in question is located. City Manager Fuller manipulated the visual on the monitor to give Ms. Binford a better view and provided her with the exact location.

Councilmember Wilson made the motion, seconded by Councilmember Lightfoot, to close the Public Hearing at 7:49 p.m. The motion carried unanimously.

Ayes (5): Councilmember William Drake

Councilmember Tim Lightfoot
Councilmember Scott Lindsey
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

City Manager Fuller explained further the background and parameters of the project for Council and the public. Mayor Hugley reiterated his understanding of the project. Mayor Hugley asked Mr. Ferrette about the commencement of construction. He answered stating that they will begin as soon as they get through the permitting process, which is a couple of months.

Councilmember Drake made the motion, seconded by Councilmember Lightfoot, to approve Ordinance No. 17-041 as read. The motion carried unanimously.

Ayes (5): Councilmember William Drake
Councilmember Tim Lightfoot
Councilmember Scott Lindsey
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

Approved
Enactment No: ORD 17-041

22. Conduct a Public Hearing and consider approval of Ordinance No. 17-042 approving a zoning change from Agriculture (AG) to Residential-2 Specific Use Permit (R-2/SUP) to allow for an accessory building of 1,260 SF, for 333 Methodist St. being approximately 1.1 acres, G C Parks Survey, City of Red Oak, Ellis County, located north of Red Oak Rd. and west of Methodist Street, requested by Alex Hughes.

City Manager Fuller gave a detailed explanation of this agenda item.

Mayor Hugley opened the Public Hearing at 8:00 p.m.

Alex Hughes, 333 Methodist Street, Red Oak, Texas, spoke and explained to Council why he started the project without permits. He further stated that he has changed his designs to conform with the city regulations.

Councilmember Lightfoot made the motion, seconded by Councilmember Wilson, to close the Public Hearing at 8:02 p.m. The motion carried unanimously.

Ayes (5): Councilmember William Drake
Councilmember Tim Lightfoot
Councilmember Scott Lindsey
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

Council discussed the agenda item amongst themselves as well as with Mr. Hughes.

Councilmember Wilson made the motion, seconded by Councilmember Lindsey, to approve Ordinance No. 17-042 with the changes to include 100 percent on the front and 75 percent on the remaining sides to be brick and also to eliminate the upstairs apartment dwelling unit. The motion carried unanimously.

Ayes (5): Councilmember William Drake
Councilmember Tim Lightfoot
Councilmember Scott Lindsey
Mayor Pro Tem Gordon Toney

Councilmember Ron Wilson

Approved

Enactment No: ORD 17-042

23. Consider adoption of Resolution No. 17-061R accepting and approving the terms and conditions of the General Master Services Agreement between the City of Red Oak and Westfall Engineering, PLLC, for continuing Professional Services which is attached hereto and incorporated herein as Exhibit A; authorizing the Mayor to sign said agreement; and providing an effective date.

Mayor Hugley spoke and briefly explained the background on Agenda Item Nos. 23, 24 and 25 since they are somewhat related.

Councilmember Lightfoot made the motion, seconded by Councilmember Wilson, to adopt Resolution No. 17-061R as read. The motion carried unanimously.

Ayes (5): Councilmember William Drake
Councilmember Tim Lightfoot
Councilmember Scott Lindsey
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

Adopted

Enactment No: RES 17-061R

City Manager Fuller added that we will maintain our relationship with Kimley-Horn as well for future, large projects.

24. Consider adoption of Resolution No. 17-062R rescinding the approval of Project Order #21 with Kimley-Horn and Associates in the amount of \$30,900 for the revision of the City's Water and Sanitary Sewer Criteria entitled "Manual for the Design of Water and Sanitary Sewer Lines" to current standards; and establishing an effective date.

Mayor Hugley briefly explained the background on this agenda item. City Manager Fuller added that Kimley-Horn and Michael Westfall are in agreement with this action of rescinding Kimley-Horn's proposal as Mr. Westfall is very familiar with this project. The City would rescind the resolution. For the following agenda item [Agenda Item No. 25] would be to give the design to Michael [Westfall] for this one.

Michael Westfall of Westfall Engineering was invited to the podium for comment. He thanked Mayor and Council, and stated that he has enjoyed working with us and looks forward to continuing working with us. He stated further that he still has a lot of respect for Kimley-Horn. It's a unique situation leaving Kimley-Horn, but at the same time, it was very cordial.

Stuart Williams of Kimley-Horn & Associates was also invited to the podium for comment. He stated that he's been working closely with Michael [Westfall] over the past year or so while working with the City of Red Oak currently on several projects. He confirmed that Kimley-Horn is on board with the rescinding of the project order for the update of the design standards manual. He concluded by stating that he looked forward to continuing working with the city and with Michael [Westfall].

Mayor Hugley then read Agenda Item No. 25 into the record and briefly explained the item.

Councilmember Wilson made the motion, seconded by Councilmember Lightfoot, to adopt Resolution No. 17-062R and Resolution No. 17-063R as read. The motion carried unanimously.

Ayes (5): Councilmember William Drake
Councilmember Tim Lightfoot
Councilmember Scott Lindsey
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

Adopted

Enactment No: RES 17-062R

25. Consider adoption of Resolution No. 17-063R accepting and approving a Task Order with Westfall Engineering, PLLC, as part of the Master Agreement for Continuing Professional Services between the City of Red Oak and Westfall Engineering, for their work revising the City's Water and Sanitary Sewer Criteria entitled "Manual for the Design of Water and Sanitary Sewer Lines" to current standards; and authorizing the City Manager to execute in a form approved by the City Attorney; and providing an effective date.

See Agenda Item No. 24 above for action taken.

Adopted

Enactment No: RES 17-063R

26. Consider approving an expenditure by the Red Oak Industrial Development Corporation ("ROIDC") for an IPO Agreement by and between the ROIDC and Westfall Engineering, PLLC.

Mayor Hugley gave a brief explanation and background on this agenda item. City Manager Fuller then gave a detailed explanation of this agenda item. The ROIDC and staff recommend approval.

Council discussion and questions to staff.

Councilmember Lightfoot made the motion, seconded by Councilmember Lindsey, to approve an expenditure of the Red Oak Industrial Development Corporation for an IPO Task Agreement by and between the ROIDC and Westfall Engineering, PLLC. The motion carried unanimously.

Ayes (5): Councilmember William Drake
Councilmember Tim Lightfoot
Councilmember Lindsey
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

27. Consider adoption of Resolution No. 17-064R designating an official and alternate newspaper for the City of Red Oak.

Mayor Hugley read Agenda gave a brief explanation and background on this agenda item.

Council discussion and questions to staff.

Councilmember Lightfoot made the motion, seconded by Councilmember Drake, to adopt Resolution No. 17-064R with Ellis County Press as the primary newspaper and the Waxahachie Daily Light as the alternate newspaper for the City of Red Oak. The motion carried unanimously.

Ayes (5): Councilmember William Drake
Councilmember Tim Lightfoot
Councilmember Scott Lindsey
Mayor Pro Tem Gordon Toney

Councilmember Ron Wilson
Adopted
Enactment No: RES 17-064R

BOARD APPOINTMENTS:

28. Appointments/Reappointments to Boards & Commissions – Consider approval regarding the following Boards/Commissions:

- Red Oak Library Advisory Board
 - A. Reappointment of a Regular Member, Robert Shamel, for a two-year term from October 2017 – October 2019.
 - B. Reappointment of Regular Member, Natasha Gordon, for a two-year term from October 2017 – October 2019.
 - C. Reappointment of a Regular Member, Jacqueline Lozada, for a two-year term from October 2017 – October 2019.

Councilmember Lindsey made the motion, seconded by Councilmember Lightfoot, to approve the reappointment of Regular Members Robert Shamel, Natasha Gordon, and Jacqueline Lozada, each for two-year terms from October 2017 – October 2019 [to the Red Oak Library Advisor Board]. The motion carried unanimously.

Ayes (5): Councilmember William Drake
Councilmember Tim Lightfoot
Councilmember Scott Lindsey
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

DEPARTMENTAL REPORTS:

33. The City Council may deliberate and make inquiry into any item listed in the Departmental Reports.

- A. Fire Department
 - August Monthly Activity Report
- B. Police Department
 - August Monthly Report
- C. Community Development
 - August Code Services Report
 - August Building Permit and Inspections Report
 - August Animal Control Report
- D. Public Works Department
 - August Operational Report
 - August Administrative Monthly Report
- E. Human Resources
 - August Administrative Monthly Report
- F. Finance Department
 - Finance Report
 - Cash Balance Report
 - Financial Statement
- G. IT Department
 - Major Accomplishments

- Current Initiatives
 - Challenges
- H. Library
- YTD Statistics
 - Monthly Newsletter
 - Legacy Data
- I. Court
- August Statistical Highlights

All departmental reports were submitted to Council and addressed individually as needed. Significant updates given included:

Fire Chief Thompson spoke and informed Council that the ROFR has an engine company down in Port Aransas. The day that the hurricane hit is the day that they were deployed. They were the fifth team in the whole state to go down south. They've spent the majority of their time in Port Aransas, but have been going around to Aransas Pass, Rockport and Fulton. Per Chief Thompson, the firefighters should come home on Friday. Fire Chief Thompson also stated that they've done more than fight fires and respond to emergencies; that was their first priority. Now, they've transitioned from emergency response to more of a recovery and support, helping to rebuild the community. He spoke at length about the devastation from the hurricane and the huge effort occurring to rebuild the Texas fire service along the gulf coast. He expressed his pride in his Red Oak family working together, filling in while some went to the disaster zone. Mayor Hugley asked Fire Chief Thompson about his role during all this. Fire Chief Thompson answered stating that he was the branch coordinator for an area that encompassed 33 counties worth of resources, and the state coordinator for all the mutual aid assets, coordinating and leading about 35 battalions of people from Corpus Christi to Louisiana. He also sat on a board with the US Fire Administration out of Washington, D.C., and we're developing a plan to rebuild the Texas Fire Service on the gulf coast. Fire Chief Thompson added that he hopes our community never has to experience anything like this, but we do have tornadoes and other things happen – so all these experiences on different levels help us to be more prepared at home. Mayor Hugley recognized Fire Chief Thompson's outstanding role in this effort and expressed the Council's deep pride in him.

Police Chief Wolf spoke and stated that they have their current vacancies for posted and will be testing on October 7th. The application process is going pretty quick and we're getting good numbers. He hopes to have additional news for Council at the next meeting on having filled a couple of the administrative positions. He stated that he was available for questions from Council. Mayor Hugley spoke advising Council that what we've tried to do in the budget is we've tried to keep up with the salaries around us in order to keep our PD full and operating. However, the other cities are all trying to do the same thing. Therefore, these starting salaries continue to run away from us. This leaves too much strain on the existing officers. Mayor Hugley stated that he can't say enough good things about Police Chief Wolf. He has been working patrol shifts repeatedly and working as hard as his officers do until we can get that corrected. For this last budget, we had to raise starting salaries to the level of everybody around us and it was the right thing to do.

Code/Community Development Director Silva-Reyes spoke and stated that the department just purchased a new permitting tracking software and we're having training this week on it. The City should go live by the end of the month. CD Director Silva-Reyes then updated Council on permits; in August of 2016, we have four residential permits, and this year, we've completed 16 residential permits. For residential inspections, we completed 159 last year and we're at 254 this year so far. For commercial permits, we had none last year and one this year for Prosperity Bank. For commercial inspections, we did 10 in 2016 and 40 this year. There is increase and this new permitting software will help keep those in line. City Manager Fuller added that one of the reasons why we wanted to get the new

permitting software is although there are permits over there being worked on, the software we track with doesn't count those; it only counts it after it's been issued to the builder. Mayor Hugley added that there's so much residential growth and so much going on that it's been very difficult for our staff to be able to keep up and get permits out in what we would like to think is a timely manner. He concluded by stating he was available for questions from Council.

Public Works Director Silva-Reyes spoke and stated that he had no updates at this time, but was available for questions. Mayor Hugley added that the Parks & Recreation Department opened the new Disc Golf course at Cherry Creek Preserve on Saturday and everyone got an idea of how poorly he throws a disc!

Human Resources Director was out sick.

Finance Director Richardson spoke and stated that this was her first month to prepare the departmental report as the new Finance Director. She reported that she didn't see anything that was too alarming in the numbers at this point. She stated that she was available for questions from Council.

IT Director Binford spoke and stated that he should have his job for IT Application Specialist posted when Rhonda gets back, hopefully finish that up by the end of the week.

Library Director Ragsdale spoke and announced that the Library had a very busy month in August. The Library circulated close to 3,000 items in August, and from June until the eclipse, they gave out 2,000 eclipse glasses, and all in all, it was very successful.

Court Administrator Collins stated she had no updates at this time; however, she did state that the Court got new carpet.

CLOSED SESSION:

29. Pursuant to the Texas Government Code, Section §551.087 – **Deliberations Regarding Economic Development Negotiations.**
 - A. Discuss or deliberate regarding commercial or financial information from a business prospect that seeks to locate, stay or expand in the City of Red Oak.
 - B. Discuss or deliberate the offer of a financial or other incentive, if any, with such business prospect.
30. Pursuant to the Texas Government Code, Sections §551.071 and §551.072 – **To Seek Legal Advice from the City Attorney and to Deliberate the Sale, Exchange, Purchase of an Interest in Real Property for the extension or expansion of municipal infrastructure for property located within the jurisdictional limits of the City of Red Oak.**
31. Pursuant to the Texas Government Code, Section §551.071 – **To seek legal advice from the City Attorney concerning pending litigation *City of McAllen, et al. v. State of Texas, et al.*, Cause No. D-1-GN17-004766, 353rd Dist. Ct. Travis County.**

Mayor Hugley read Agenda Item Nos. 29, 30 and 31 for Closed Session. He invited Assistant City Manager Lawrence, Economic Development Director McCleary and Code/Community Development Director Silva-Reyes, and moved Council into Closed Session at 8:40 p.m.

REGULAR SESSION:

32. Reconvene into Regular Session and take any action necessary as a result of the Closed Session.

Council reconvened into Regular Session at 9:08 p.m. No other action taken.

ADJOURNMENT:

Councilmember Lindsey made the motion, seconded by Councilmember Lightfoot, to adjourn the meeting at 9:08 p.m. The motion carried unanimously.

Ayes (4): Councilmember William Drake
Councilmember Tim Lightfoot
Councilmember Scott Lindsey
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

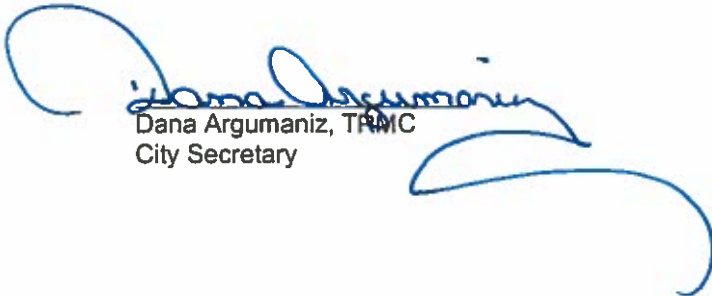
PASSED AND APPROVED by the Red Oak City Council at a Regular Meeting held on October 10, 2017.

Approved:



Alan Hugley, Mayor

Attest:


Dana Argumaniz, TRMC
City Secretary

