



City of Red Oak

Minutes - Final City Council Regular Meeting

Monday, August 12, 2019

7:00 PM

Red Oak Municipal Center
200 Lakeview Parkway

A Regular Meeting of the Red Oak City Council was held on Monday, August 12, 2019, at 7:00 p.m., in the Council Chambers of the Red Oak Municipal Center, 200 Lakeview Parkway, Red Oak, Texas, with the following members present, to wit:

City Council (4):

Mayor Mark L. Stanfill
Councilmember William Drake
Councilmember Ben Goodwyn
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

Absent (1):

Councilmember Michael Braly

CALL TO ORDER: Mayor Stanfill called the meeting to order at 7:00 p.m., declared a quorum and announced that notices were legally posted pursuant to the Open Meetings Act.

INVOCATION AND PLEDGE OF ALLEGIANCE: Mayor Pro Tem Toney gave the Invocation and led the Pledge of Allegiance.

PRESENTATIONS:

- Proclamation – Constitution Week, September 17-23, 2019

Mayor Stanfill invited Ms. Bobby Cutler Hill with the Old Chisholm Trail Chapter of the National Society of the Daughters of the American Revolution to come forward as he read and presented her with the proclamation recognizing September 17-23, 2019, as Constitution Week in the City of Red Oak. Ms. Cutler Hill also spoke and presented Mayor Stanfill with a certificate.

- Recognition – Red Oak White & Blue

Mayor Stanfill spoke about the successful collaboration of the Red Oak White & Blue event and recognized several key organizations and people instrumental in that success. He presented Bryanna Spicer of Oaks Church with a plaque recognizing the church's contribution. He also recognized Citizens National Bank, Police Sergeant Jason Esquibel, Fire Marshal/Deputy Fire Chief Ben Blanton, Tourism Assistant Lori McGlothlin and Public Works Director Scott Williams.

CONSENT AGENDA:

1. Consider approving the following Minutes:
 - July 8, 2019 – Regular Council Meeting
 - July 16, 2019 – Strategic Planning Workshop
 - July 23, 2019 – Special Called Council Meeting
 - July 31, 2019 – Special Called Council Meeting**Approved on Consent Agenda**

2. Consider approval of Ordinance No. 19-034 of the City of Red Oak, Texas, amending Ordinance No. 18-037, amending the Fiscal Year 2019 Official Budget, appropriating funds to increase revenues and appropriate expenditures in the General Fund as per attached Exhibits A and B, appropriating funds to increase revenues and appropriate expenditures in the General Fund and transfer funds between departments in the General Fund as per attached Exhibit C, providing that expenditures for said Fiscal Year be made in accordance with said amended budget, providing an amended budget; providing a severability clause; and, providing an effective date.
Approved
Enactment No: ORD 19-034

3. Consider approving the change of the Regular City Council Meeting from Monday, October 14, 2019, to Tuesday, October 15, 2019 due to the Columbus Day holiday.
Approved on Consent Agenda

4. Consider adoption of Resolution No. 19-036R declaring certain personal property as obsolete, valueless, and surplusage; providing for disposal of the same by the City Manager or his designee; authorizing the Mayor to execute; providing a severability clause; providing a repealing clause; and, providing an effective date.
Adopted
Enactment No: RES 19-036R

5. Consider adoption of Resolution No. 19-037R to continue election to remain eligible to participate in granting tax abatement and to create reinvestment zones in accordance with Chapter 312 of the Texas Tax Code; and, establishing an effective date.
Adopted
Enactment No: RES 19-037R

6. Consider adoption of Resolution No. 19-038R to reestablish the guidelines and criteria governing tax abatement within the City of Red Oak in accordance with Chapter 312 of the Texas Tax Code; providing a repealing clause; and, providing an effective date.
Adopted
Enactment No: RES 19-038R

7. Consider adoption of Resolution No. 19-039R amending the authorized signers of the bank accounts for the City of Red Oak, Red Oak Economic Development Corporation, and Red Oak Industrial Development Corporation located at Prosperity Bank of Texas; providing a repealing clause; providing a severability clause; and, providing an effective date.
Adopted
Enactment No: RES 19-039R

8. Consider adoption of Resolution No. 19-040R of the Red Oak City Council amending authorized representatives to transmit and/or withdraw funds, issue letters of instruction, and take other appropriate actions deemed necessary for investments in Local Government Investment Cooperative Pool (LOGIC); and, providing an effective date.
Adopted
Enactment No: RES 19-040R

9. Consider adoption of Resolution No. 19-041R of the Red Oak City Council amending authorized representatives to transmit and/or withdraw funds, issue letters of instruction, and take other appropriate actions deemed necessary for investments in the Texas Short Term Asset Reserve Fund Investment Pool (TexSTAR); and providing an effective date.
Adopted
Enactment No: RES 19-041R

10. Consider adoption of Resolution No. 19-042R of the Red Oak City Council amending authorized representatives to transmit and/or withdraw funds, issue letters of instruction, and take other appropriate actions deemed necessary for investments in the Texas Local Government Investment Pool (TexPool); and providing an effective date.

Adopted

Enactment No: RES 19-042R

11. Consider adoption of Resolution No. 19-043R authorizing the City Manager to execute renewal of an annual Contract for Technical Services Agreement with Trinity River Authority (TRA) in an amount not to exceed \$10,000.00.

Adopted

Enactment No: RES 19-043R

Mayor Stanfill read the Consent Agenda and explained that these items are considered routine in nature and may be acted upon in one motion. Any item requiring additional discussion may be withdrawn from the Consent Agenda by the Mayor, Councilmember or City Manager, and may be acted upon in one motion or separately.

Councilmember Wilson made the motion, seconded by Councilmember Drake, to approve the Consent Agenda as read. The motion carried unanimously.

Ayes (4): Councilmember William Drake
Councilmember Ben Goodwyn
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

Mayor Stanfill explained the Citizens Comments section of the meeting and read the rules displayed on the monitors.

CITIZENS COMMENTS: No one from the public spoke.

COUNCIL BUSINESS – REGULAR SESSION:

12. Consideration and possible action regarding a Proposed Tax Rate for Fiscal Year 2019-2020, take a roll call vote, and schedule Public Hearings for August 26, 2019, and September 9, 2019.

Mayor Stanfill read Agenda Item No. 12 into the record. City Manager Fuller spoke and gave a detailed explanation of this agenda item. Mayor Stanfill spoke and added clarification.

Councilmember Goodwyn made the motion, seconded by Mayor Pro Tem Toney, for Council to approve a Maintenance and Operations rate of \$0.539203 and a Debt Rate of \$0.164442 for total Property Tax Rate of \$0.703645 per \$100 of assessed valuation, and also move that Public Hearings be set on the tax rate for August 26, 2019, at 7:30 p.m. and September 9, 2019, at 7:00 p.m. The motion carried unanimously.

Roll Call Vote: Councilmember William Drake – Yea
Councilmember Ben Goodwyn – Yea
Mayor Pro Tem Gordon Toney – Yea
Councilmember Ron Wilson – Yea

All in favor, the motion carried 4-0. 4 Yeas; 0 Nays.

13. Consideration and possible action regarding the scheduled date for a Public Hearing on the Proposed Annual Operating Budget for Fiscal Year 2019-2020.

Mayor Stanfill read Agenda Item No. 13 into the record. City Manager Fuller spoke and gave a detailed explanation of this agenda item.

Councilmember Drake made the motion, seconded by Councilmember Wilson, to hold the Public Hearing at the Regular City Council meeting of September 9, 2019, at 7:00 p.m. The motion carried unanimously.

Ayes (4): Councilmember William Drake
Councilmember Ben Goodwyn
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

Approved

- 14.** Public reading of Resolution No. 19-044R approving an economic development infrastructure improvement project to include an expansion of the property owned by U.S. Realty Holdings, LTD, for additional parking spaces and the construction of certain drainage improvements and related infrastructure on the property.

City Attorney Hager read Agenda Item No. 14 into the record. He explained the nature of this agenda item. He then read Resolution No. 19-044R into the record.

- 15.** Consider adoption of Resolution No. 19-045R of the City of Red Oak, Texas, approving the terms and conditions of an Interlocal Water Service Agreement by and between Rockett Special Utility District and the City of Red Oak, Texas, which is attached hereto and incorporated herein as Exhibit A; authorizing the City Manager and/or Mayor to execute any and all necessary documents to effectuate the exchange; and providing an effective date.

Mayor Stanfill read Agenda Item No. 15 into the record. City Engineer Hartman spoke and gave a detailed explanation of this agenda item.

Councilmember Drake made the motion, seconded by Mayor Pro Tem Toney, to approve Resolution No. 19-045R as read. The motion carried unanimously.

Ayes (4): Councilmember William Drake
Councilmember Ben Goodwyn
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

Adopted

Enactment No: RES 19-045R

- 16.** Public reading and consideration of Resolution No. 19-044R approving an economic development infrastructure improvement project, and approving an Economic Development Incentive Agreement providing for a grant in the amount of \$50,000 to assist in funding expansion of the property owned by U.S. Realty Holdings, LTD, for additional parking spaces and the construction of certain drainage improvements and related infrastructure on the property.

Mayor Stanfill read Agenda Item No. 16 into the record. City Manager Fuller spoke and gave a detailed explanation of this agenda item. City Attorney Hager then read Resolution No. 19-044R into the record.

Councilmember Wilson made the motion, seconded by Councilmember Drake, to approve Resolution No. 19-045R as read. The motion carried unanimously.

Ayes (4): Councilmember William Drake
Councilmember Ben Goodwyn
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

Adopted

Enactment No: RES 19-044R

DEPARTMENTAL REPORTS:

17. The City Council may deliberate and make inquiry into any item listed in the Departmental Reports.

- A. Fire Department
 - Monthly Activity Report
- B. Police Department
 - Monthly Report
- C. Engineering & Community Development
 - Code Services Report
 - Building Permit and Inspections Report
 - Animal Control Report
- D. Human Resources
 - Administrative Monthly Report
- E. Finance Department
 - Finance Report
 - Cash Balance Report
 - Financial Statement
- F. IT Department
 - Major Accomplishments
 - Current Initiatives
 - Challenges
- G. Library
 - YTD Statistics
 - Monthly Newsletter
- H. Court
 - Statistical Highlights
- I. Public Works Department
 - Monthly Operational Report

All departmental reports were submitted to Council and addressed individually as needed. Mayor Stanfill asked the Directors to present anything significant if needed.

Assistant City Manager/Fire Chief Thompson spoke and stated that the ROFR has now obtained, through a grant approved by Council, a brush truck from TIFMAS and it is now in service. He explained how the use of the truck works. The Red Oak Firefighters Association had a very successful fundraiser this past weekend. Firefighter Sutton Jones also spoke and gave details about the event and how the funds raised will be used.

Police Chief Wolf spoke and updated Council on activities within his department. He stated that administration has now fully moved into the new building at 100 Bonham Court. The public has been notified of the move through signage and social media postings.

City Engineer Hartman spoke and updated Council on activities within his department. He stated that the Methodist street plan is getting underway.

Human Resources Director Lawson spoke and updated Council on activities within her department. She stated that there are several new job openings in the city. She added that open benefits enrollment will be taking place in about three weeks.

Finance Director Richardson spoke and stated that she had no further updates at this time, but is working on the final budget.

IT Director Binford was absent.

Library Director Ragsdale spoke and updated Council on activities within his department. He informed Council that the statistics have increased again. He has seen a 34 percent increase in traffic from June to July.

Court Administrator Collins spoke and stated she had no other updates at this time, but was available for questions.

Public Works Director Williams spoke and updated Council on activities within his department. He updated Council on the water service from Dallas.

Assistant City Manager/Fire Chief Thompson spoke again and updated Council on the Live Oak facility and the ballfields projects.

ADJOURNMENT:

Councilmember Drake made the motion, seconded by Councilmember Wilson, to adjourn the meeting at 7:37 p.m. The motion carried unanimously.

Ayes (4): Councilmember William Drake
Councilmember Ben Goodwyn
Mayor Pro Tem Gordon Toney
Councilmember Ron Wilson

PASSED AND APPROVED by the Red Oak City Council at a Regular Meeting held on September 9, 2019.

Approved:



Mark L. Stanfill, DVM
Mayor

Attest:



Caryn Stevens
Deputy City Secretary

